**Foulness Island Parish Council**

 [www.foulnessislandpc.org.uk](http://www.foulnessislandpc.org.uk)

Chairman: Clerk/RFO:

Mrs E. Pitts, Mr B Summerfield, CiLCA,

18, Little Wakering Road, Sutton Hall Cottage,

Great Wakering. Sutton Road,

Essex. Rochford, Essex.

SS3 0JE. SS4 1LG.

07941500003. 01702 549308. helloelaine@btinternet.com bsummvint@hotmail.com **AGENDA**

 **YOU ARE HEREBY SUMMONED TO THE MEETING OF**

 **THE FOULNESS ISLAND PARISH COUNCIL**

 **at the Staff Premises, Lodge Farm, Foulness Island, Southend-on-Sea, Essex. SS3 9XN.**

 **on WEDNESDAY 27th SEPTEMBER 2023 at 7.00 pm.**

Chairman's opening remarks.

**1. To record the Members Present:**

i Councillors and Ward Councillors:

ii Representatives of QQ:

iii Members of the Public:

**2. Apologies for absence:**

iTo be received by **the Clerk in person only** via: email, letter and telephone.

ii To discuss the FIPC’s acceptance of reasons for absence.

**3. Declarations of Interests**

i **To receive all declarations of interests including** dispensations under the relevant provision s.33 of the

 Localism Act 2011.

ii **The Chairman reminds Councillors to declare any further interests now and as they became evident to them,**

 **during the progress of the meeting.**

**4. Foulness Island Public Forum:** (5 Minutes per person with a Maximum of 15 minutes).

 Councillors, Guests, visiting Ward/County Councillors and questions from members of the public.

**5. To Receive the Minutes of the Meeting of the 12th July 2023:**

 To agree:

**6.** **Matters Arising from the Minutes: (Not on the Agenda)**

i **(**Minute 50 23-24)Speeding vehicles through the Island’s Villages

 To receive an e/letter 24/08/2023 from Councillor Mr G Bickford: to consider the purchase of a speed camera.

ii **(**Minute 50 23-24) QQ policing of the speed limits during the daytime and rush hours:

 To discuss:

iii **(**Minute 50 23-24) The High Sheriff of Essex visit to Foulness Island on the 22nd September 2023.

 FIPC representation?

**7.** **Finance:**

i To receive the FIPC Financial Statements (circulated on 27th September 2023).

ii To receive the Co-op Bank Financial Statements (circulated on 27th September 2023).

iii The FIPC balances to be checked as correct against Bank Statements by Cllrs: ……………. and ……………..

iv The Clerk’s report re: Public Rights and Exemption declaration to PKF-Littlejohn.

v The Clerk’s report re: The Pension Regulator three year PAYE-RTI update.

vi To discuss: the use of the Staff Premises at Lodge Farm.

vii I **To discuss and resolve the Clerk/RFO’s authority for Bank Transfer payments:**

 To discuss: the Clerk is authorised to make Bank Transfer Payments to meet all payment dates.

 Proposed by Councillors: M………….., seconded by M………….. and agreed by all.

 ii **Councillors to Ratify the Bank transfers to date:**

 **1) CREDITS**:

None.

 **2) DEBITS:**

01/08/23 B Summerfield (Salary August) £ 168-77.

01/09/23 B Summerfield (Salary September) £ 168-77.

 **3) The above copies of receipts of income, payments and transfers to be co-signed by councillors:**

viii To receive and agree the Clerk’s invoice for Office use 2022-23 @ £117-51.

ix To receive and agree the Clerk’s invoice for Fuel/Transport use 2022-23 @ £103-96.

x To agree a payment to HMRC PAYE-RTI: 2nd Quarter @ £ 126-57.

xi To resolve all ratified Credits and Payments, auditing/financial statements, donations, receipts and Bank

 transfers.

 Proposed by Councillors: …………………. seconded by …………………….. and agreed by all.

**8.** **The Parish Council Burial Ground:**

i The Clerk’s report:

ii To receive the updated copies of the Foulness Island Parish Council Burial fees 12th July 2023.

**9.** **Planning:**

i Application no 22/00…………………/FUL

**10.** **Correspondence:**

i To receive an e/letter August 2023 from BASIC ESSEX re: [www.basicessex.org.uk](http://www.basicessex.org.uk).

ii To discuss ‘Bleed Kits’ for Foulness Island.

iii To receive the QQ ‘Foulness Residents’ Updates: July/August/September 2023

iv To receive the Foulness Island newsletters of July/August/September 2023

v Printed Publications and General Information received by the Clerk are available on demand.

**11.** **Streetlights:**

 Councillors reports:

**12.** **Highways:**

i To receive a response from QQ re: correspondence forwarded to Mr John Cooper, QQ

ii To record emails between QQ and the RDC re: Tree work - Parish Council Graveyard..

iii Mr A Holyland’s email and photographs of the vegetation on the Island’s road systems.

 iv Councillor Mr A Holyland’s defibrillator report:

**13.** **Play space reports:**

Councillor Mr G Bickford’s Play space inspection reports:

**14.** **Website:**

 The website to be further updated with the inclusion of this meetings’ information.

**15.** **Next Agenda Items from Councillors:** *for the next Agenda and exchange of information only.*

 **Items:**

**16. The next Foulness Island Parish Council Meeting:**

 **To agree:** **WEDNESDAY 7th / 14th December 2023 (Precept).**

**17. Private and Confidential:**

Pursuant to the provision of Section 1000(a) of the Local Government Act 1972, as amended by the Local Government

(Access to Information) Act 1985, the press and public be excluded from the meeting for consideration of the following

item of business on the grounds that it contains information defined as exempt in Part 1 of Schedule 12a of the Local

Government Act 1972,

as detailed.

 **Finance matters:**

**22nd September 2023. B. Summerfield, (Foulness Island Parish Council Clerk/RFO)**